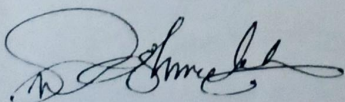
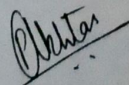
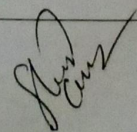


John

No	Name in Full	Address	Designation	Age	Occup. Edu.	Nationality
1	Dr. Abhijeet A. Deshmukh	R/o-S/o-Arun Deshmukh, Plot No 42, 'Anupam', Khamla Road, Paradise Society, Sonegaon, Nagpur, Maharashtra-440025	President	37	M.P.T., Associate Professor, VSPM's College Of Physiotherapy, Hingna, Nagpur.	Indian
2	Dr. Pooja Busaina Akhtar	R/o-W/o-Murtuza Akhtar, 2A, Achraj Towers I, Y-Point, Chaoni, Katol Road, Nagpur, Maharashtra-440013	Vice President	39	Associate Professor, VSPM's College Of Physiotherapy, Hingna, Nagpur.	Indian
3	Dr. Shwetal Shriprakash Gupta	R/o-S/o-Shriprakash Gupta, 407, Pranita Apartment, Near Pragati Hall, Hanuman Nagar, Nagpur, Maharashtra-440009	Vice President	37	Private Clinic	Indian
4	Dr. Priyanka Kishor Deshmukh	R/o-D/o-Kishor Deshmukh, Plot No. 10, Borkute Layout, BSNL Tower, Narendra Nagar, Vivekananda Nagar Nagpur Maharashtra-440015	Secretary	33	M.P.Th., Assistant Professor, VSPM's College Of Physiotherapy, Hingna, Nagpur.	Indian
5	Dr. Nishant Pandurang Dhodre	R/o-Plot No. 7, Sainath Nagar, Bhamtinagar, Nagpur-440022	Jt. Secretary	35	Group HR Head, VSPMAHE, Nagpur.	Indian
6	Dr. Shyam Vinodrao Chaudhari	R/o-S/o-Vinod Rao Chaudhari, Flat no. 305, 'B'-Wing, Monarch Tower, Orbital Empire, Jaitala, Nagpur, Maharashtra-440036	Treasurer	33	Assistant Professor, VSPM's College Of Physiotherapy, Hingna, Nagpur.	Indian
7	Dr. Jai Abhijit Deshmukh	R/o-W/o-Abhijit Deshmukh, Plot No. 42, Paradise Society, Khamla Road, Near Sonegaon Lake, Sonegaon, Khamla, Nagpur, Maharashtra-440025	Executive Committee Member	30	Private practice	Indian
8-	Dr. Mrunmayee Mukund Joshi	D/O Mukund Joshi. NR. AATH RASTA CHOWK, P.NO.R-16 SHIVKRUPA APARTMENT LAXMI NGR, Ranaprata Nagar S.O.Nagpur, Maharashtra 440022	Executive Committee Member	26	Assistant Professor, VSPM's College Of Physiotherapy, Hingna, Nagpur.	Indian
9-	Dr. Reva Abhay Jani	R/o-D/o-Abhay Jani, Flat No. 202, Pratibha Sankul, North Ambazari Road, Near Alankar Takies, Bhagwaghar layout, Dharampeth, Nagpur, Maharashtra-440010	Executive Committee Member	27	Post Graduate Student	Indian

10-	Dr. Pratiksha Balwaik,	<i>R/o-392, A, Saikrupa Second Floor, Hanuman Nagar, Nagpur-440018</i>	Executive Committee Member	26	Post Graduate Student	Indian
11-	Dr. Lavina S. Virwani	<i>R/o-D/o-Shankatlal Virwani, Block No.117, Govind Nagar, Near Satramdas Dharamshala, Jaripatka, Nagpur, Maharashtra-440014</i>	Executive Committee Member	25	Post Graduate Student	Indian
12-	Dr. Vivek Ashok Chaurasia	<i>R/o-S/o-Ashok Chaurasia, Plot No 5 and 6, Yograj Apartment, Amravati Road, Hindusthan Colony, University Campus, Nagpur, Maharashtra-440033</i>	Executive Committee Member	40	Private Practice	Indian
13-	Dr. Saurabh Vedprakash Gupta	<i>R/o-S/o- Vedprakash Gupta, Flat No. S-2, Rama Apart, Hingana Road, Near Hingna T-Point, Barlinge layout, SBI Colony, Jaitala Nagpur, Maharashtra</i>	Executive Committee Member	34	Private practice	Indian
14-	Dr. Kartik Devendraku mar Shah	<i>Plot no.6, Sujata Lay-out, Deendayal Nagar, Ranapratap Nagar, Nagpur, Maharashtra-440022</i>	Executive Committee Member	31	Assistant Professor , VSPM's College Of Physiotherapy, Hingna, Nagpur.	Indian
15-	Dr. Mayuri A. Tijare	<i>D/o-Anil Tijare, Plot no.22, Renuka Bhujbal lay-out, Behind NIT Gargen, Trimurti Nagar, Nagpur, Maharashtra-440022</i>	Lady Representative	25	Post Graduate Student	Indian

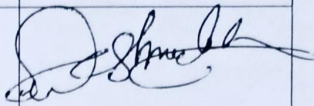
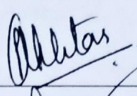

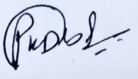
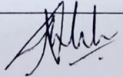
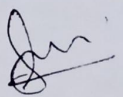
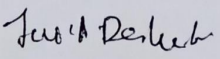
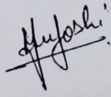

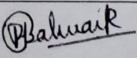
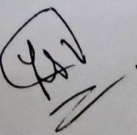
We the undersigned members have joint together and have constituted on 31/03/2020 "ALUMNI ASSOCIATION OF VSPM'S COLLEGE OF PHYSIOTHERAPY, NAGPUR" the Office of the Society shall remain "ALUMNI ASSOCIATION OF VSPM'S COLLEGE OF PHYSIOTHERAPY, NAGPUR" and now we are willing to register the same under the Societies Registration Act, 1860.

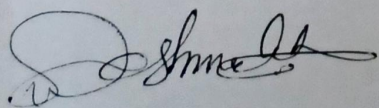
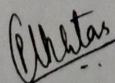
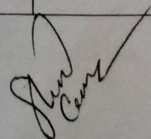


Abhata

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No	Name in Full	Address	Signature
1	Dr. Abhijeet A. Deshmukh	R/o-S/o-Arun Deshmukh, Plot No 42, 'Anupam', Khamla Road, Paradise Society, Sonegaon, Nagpur, Maharashtra-440025	
2	Dr. Pooja Busaina Akhtar	R/o-W/o-Murtuza Akhtar, 2A, Achraj Towers I, Y-Point, Chaoni, Katol Road, Nagpur, Maharashtra-440013	
3	Dr. Shwetal Shriprakash Gupta	R/o-S/o-Shriprakash Gupta, 407, Pranita Apartment, Near Pragati Hall, Hanuman Nagar, Nagpur, Maharashtra-440009	
4	Dr. Priyanka Kishor Deshmukh	R/o-D/o-Kishor Deshmukh, Plot No. 10, Barkute Layout, BSNL Tower, Narendra Nagar, Vivekananda Nagar, Nagpur, Maharashtra-440015	
5	Dr. Nishant Pandurang Dhodre	R/o-Plot No. 7, Sainath Nagar, Bhamtinagar, Nagpur-440022	
6	Dr. Shyam Vinodrao Chaudhari	R/o-S/o-Vinod Rao Chaudhari, Flat no. 305, 'B'-Wing, Monarch Tower, Orbital Empire, Jaitala, Nagpur, Maharashtra-440036	
7	Dr. Jai Abhijit Deshmukh	R/o-W/o-Abhijit Deshmukh, Plot No. 42, Paradise Society, Khamla Road, Near Sonegaon Lake, Sonegaon, Khamla, Nagpur, Maharashtra-440025	
8	Dr. Mrunmayee Mukund Joshi	D/O Mukund Joshi. NR. AATH RASTA CHOWK, P.NO.R-16 SHIVKRUPA APARTMENT LAXMI NGR, Ranaprata Nagar S.O.Nagpur, Maharashtra 440022	
9	Dr. Reva Abhay Jani	R/o-D/o-Abhay Jani, Flat No. 202, Pratibha Sankul, North Ambazari Road, Near Alankar Takies, Bhagwagar layout, Dharampeth, Nagpur, Maharashtra-440010	
10	Dr. Pratiksha Balwaik,	R/o-392, A, Saikrupa Second Floor, Hanuman Nagar, Nagpur-440018	
11	Dr. Lavina S. Virwani	R/o-D/o-Shankatlal Virwani, Block No.117, Govind Nagar, Near Satramdas Dharamshala, Jaripatka, Nagpur, Maharashtra-440014	

12	Dr. Vivek Ashok Chaurasia	R/o-S/o-Ashok Chaurasia, Plot No 5 and 6, Yograj Apartment, Amravati Road, Hindusthan Colony, University Campus, Nagpur, Maharashtra-440033	<u>Vivek</u>
13	Dr. Saurabh Vedprakash Gupta	R/o-S/o- Vedprakash Gupta, Flat No. S-2, Rama Apart, Hingana Road, Near Hingna T-Point, Barlinge layout, SBI Colony, Jaitala Nagpur, Maharashtra	<u>S. Gupta</u>
14	Dr. Kartik Devendrakumar Shah	Plot no.6, Sujata Lay-out, Deendayal Nagar, Ranapratap Nagar, Nagpur, Maharashtra- 440022	<u>K.D. Shah</u>
15	Dr. Mayuri A. Tijare	D/o-Anil Tijare, Plot no.22, Renuka Bhujbal lay-out, Behind NIT Gargen, Trimurti Nagar, Nagpur, Maharashtra-440022	<u>Mayuri</u>

I know above named persons and they have signed before me.

DATE:- 31/3/2021

Shri. ANIL P. THAKARE

B.Sc., LL.B., Advocate

MAH/1399/1988

O/R 'Pandurang', 142, Shyam Nagar, Manish Nagar Nagpur-15

(M), 09850550564, 09422112675

Court:- Cubical 1, First Floor, High Court, Nagpur Bench, Nagpur.

Charity Bar Room, Behind GPO, Civil Lines, Nagpur.

Email:- adv.anilthakare@gmail.com



Shri. Anil P. Thakare

Deemed to Be
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Superintendent
Public Trust Registration Office
Nagpur Region Nagpur

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Dated - 31/03/2022

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SCHEDULE "C"
"ALUMNI ASSOCIATION OF VSPM'S COLLEGE OF PHYSIOTHERAPY, NAGPUR"

RULES AND REGULATIONS

1. **The Definition of the Specific Words in Rules and regulations are as under :-**

- A) SOCIETY : The Society means,
"ALUMNI ASSOCIATION OF VSPM'S COLLEGE OF PHYSIOTHERAPY, NAGPUR"
- B) PRESIDENT : The President means the President of
"ALUMNI ASSOCIATION OF VSPM'S COLLEGE OF PHYSIOTHERAPY, NAGPUR"
- C) VICE-PRESIDENT : The Vice-President means the Vice-President of
"ALUMNI ASSOCIATION OF VSPM'S COLLEGE OF PHYSIOTHERAPY, NAGPUR"
- D) SECRETARY : The Secretary means the Secretary of
"ALUMNI ASSOCIATION OF VSPM'S COLLEGE OF PHYSIOTHERAPY, NAGPUR"
- E) Jt. SECRETARY : The Jt. Secretary means the Jt. Secretary of
"ALUMNI ASSOCIATION OF VSPM'S COLLEGE OF PHYSIOTHERAPY, NAGPUR"
- F) TREASURER : The Treasurer means the Treasurer of
"ALUMNI ASSOCIATION OF VSPM'S COLLEGE OF PHYSIOTHERAPY, NAGPUR"
- G) Executive MEMBERS: The Executive Members means the Executive Members of
"ALUMNI ASSOCIATION OF VSPM'S COLLEGE OF PHYSIOTHERAPY, NAGPUR"
- H) Lady Representative: The Lady Representative means the Lady Representative of
"ALUMNI ASSOCIATION OF VSPM'S COLLEGE OF PHYSIOTHERAPY, NAGPUR"
- I) VSPM AHE : Vidya Shikshan Prasarak Mandal's Academy of Higher Education Nagpur
- J) VSPM PHYSIOTHERAPY : Vidya Shikshan Prasarak Mandal's College of Physiotherapy, Nagpur

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2. **JURISDICTION** : The Jurisdiction of the Society will be throughout Maharashtra.
3. **ACCOUNTING YEAR** : The Accounting Year will be from 1st April to 31st March.

4. **MEMBERSHIP AND ITS PROCEDURE :**

Membership of the Alumni Association of VSPM's *College Of Physiotherapy* College shall include all persons who are recognized by the institute as graduates of the institutes. All these graduates will collectively refer to as ALUMNI.

5. **KIND OF MEMBERSHIP**

a) **Patron:**

The Chairman of VSPMAHE, shall be the ex-officio patrons of the Association.

The Association shall have the following categories of members:

b) ***Life Member:*** An alumnus, who has graduated from the institute, and who pays one time subscription of Rs. 1000/- shall be Alumni Life Member. Life members have voting rights.

c) ***Honorary Members :*** The following shall be an honorary member.

- All retired faculty who have served the institute for more than ten years ,and
- An eminent person honored by the institute.
- These members have no voting rights. *

6. **CESSATION OF MEMBERSHIP :**

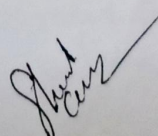
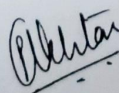
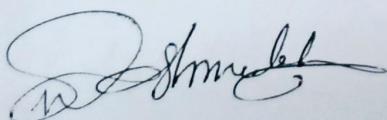
The membership may be terminated on resignation, misbehavior or misconduct. Any member, who violates the Rules and Regulations of the Society or acts prejudicial to the interest of the Society, shall be liable to be expelled from the Membership of the Society by a Resolution passed by the Executive Committee.

7. **ANNUAL GENERAL BODY MEETING & IT'S POWERS AND DUTIES :**

The Annual General Body Meeting (AGBM) shall be held every year in the month of July

The quorum of Annual General Body Meeting (AGBM) shall be fifty members of the General Body, personally present, among whom at least two office bearers, including Secretary and Treasurer, must be present.

If the quorum is not complete, the meeting may be adjourned and reconvened at any time after a gap of 10 days. in which quorum shall be ten members personally present, among whom at least Secretary and Treasurer must be present.



Even after adjournment, if the quorum is not complete, the meeting may be adjourned and reconvened next day, in which no quorum shall be needed, but Secretary and Treasurer must be present. The meeting shall be conducted in institute premises.

The following business shall be transacted at the Annual General Body Meeting

1. Consider and approve the annual report of the Association
2. Examine and approve the audited accounts including balance sheets, Income and Expenditure statement for the preceding year. Review working of the Association and lay down general policy and future program for the guidance for all concerned.
3. To consider and approve the amendments in the Constitution suggested by the members.
4. To elect the executive committee of the association.
5. Consider any other matter placed before it with the permission of the President.

8. **NOTICE AND QUORUM OF THE GENERAL BODY MEETING :**

All the meetings will be called by the Secretary or President, General Body Meeting will be held once in a Twelve Months. Notice for the annual General Meeting will be sent before 15 days. The quorum for the Annual General Body Meeting will be 2/3rd of the Societies total members. The Notice of meeting will be served by Registered Post with AD or by hand Delivery, or by electronic media available at the relevant time.

9. **SPECIAL GENERAL BODY MEETING, IT'S POWERS AND DUTIES :**

The Special General Body Meeting will be held as and when felt necessary by the Executive Committee. The Powers and duties will be as per the General Body Meeting. The Notice of meeting be served by Registered Post with AD or by Hand Delivery, or by electronic media available at the relevant time.

10. **EXECUTIVE COMMITTEE AND IT'S OFFICE BEARERS :**

The Executive Committee shall consist of minimum 15 members and the Office Bearers will be as under :-

- | | |
|---------------------------|-----|
| 1. President | (1) |
| 2. Vice President 1 and 2 | (2) |
| 3. Secretary | (1) |
| 4. Joint Secretary | (1) |
| 5. Treasurer | (1) |
| 6. Executive Members | (8) |
| 7. Lady representative | (1) |

Total :- (15)

11. **ELECTIONS OF EXECUTIVE COMMITTEE AND IT'S METHOD :**

Election of the Executive Committee will be held after 2 Years in the Annual General Body meeting of the association as decided by the executive committee time to time.

- a) Election shall be by direct method, there shall be voting for each post independently. Every member of General Body shall be eligible to be elected as President, Vice President, Secretary and Treasurer and elected members of the Executive committee.

- Every member of the General Body shall have one vote for each post vote by proxy is in no case will be permitted.

-A member shall not be eligible to hold the same position in the Executive committee for more than two terms.

-Every member of the General Body shall have the right to cast only one vote for each post, and to propose and second only one candidate for each of the elected positions of the Executive committee.

b) Election Officer –

On behalf of the General Body elections shall be conducted by an Election Officer, appointed by the outgoing Executive committee at least 90 days in advance of the expiry of its term. The Election Officer shall be employees of the Institute, not below the rank of Professor, and should not be member of the Association. He should be familiar with the information and communication Technologies (ICT),

The outgoing Executive committee shall also convene Annual General Body Meeting or special General Body to obtain meeting and adopt the election results and announce the names of elected members of the Executive committee for the next term.

All times given in election schedule shall be Indian Standard Time. Interpretations of all the deadlines will be as per the General Clauses Act, 1897.

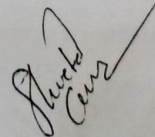
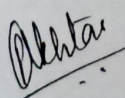
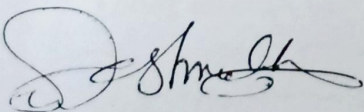
c) -Nominations :

Nominations shall be invited at least forty five days in advance of the General Body Meeting, by a general circular to all members by hosting it on the Association's website.

Every nomination shall be required to be duly proposed by at least one member of the General Body and seconded by any member of the General Body other than the proposers. Each nomination shall have the consent of the nominee.

No member shall nominate more than one candidate for the same post. No member shall second more than one candidate for the same post. No member, who nominates a candidate for a post, shall second another candidate for the same post. In case of any violation, the first entry shall be considered valid.

Immediately next day after the closing date and time of the nominations, the Election Officer shall publish post-wise lists of all nominations for the information



of the General Body and invite by giving two days, objections against validity of nominations.

Two days after the expiry of time for filing objections to nominations, the Election Officer shall scrutinize all nominations and decide all the objections and notify the names of candidates, whose nominations have been found to be valid and publish the same for the information of all the candidates and the General Body. Before taking a decision on the objections, the Election Officer shall give one day notice to the candidate against whom objection has been received, to explain his position. After taking the decision, the Election Officer shall give two days to valid candidates for withdrawal of their nominations.

Immediately thereafter, he shall publish the final list of contesting candidates.

If no valid nominations are received for a post, further action shall be taken in accordance with the provisions of sub-By Law (vi) of By-Laws 11.

2. Conduct of Elections

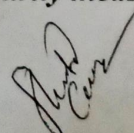
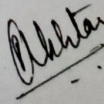
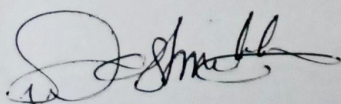
- a. The Election officer shall be responsible for receipt of nominations, acceptance of withdrawals, scrutiny of nominations, hearing of objections against nominations, actual conducting of elections and announcement of election results in the meeting of General Body.
- b. Within thirty days of his appointment, the Election Officer shall notify the schedule of elections, which shall include the dates and times of following :
 1. Receipt of nominations in form as approved by Executive committee,
 2. Publication of all the nominations,
 3. Filing objections against the nominations and scrutiny thereof,
 4. Decision on objections,
 5. Publication of valid nominations,
 6. Withdrawals of nominations,
 7. Publication of final list of contesting candidates,
 8. Voting by way of secret ballot, postal ballot and secured web portal,
 9. Counting of votes, and
 10. Announcement of results.

A) Modes of Voting: Votes shall be polled in the following manner :

- i. By secret ballots by members present in the General Body Meeting,
- ii. Voting through 'web portal with appropriate security measures'

Illustration: A member can vote through any one of the modes listed and has only one chance to vote. If a member opts to vote through post, he shall not be entitled to vote by web portal or through secret ballot. He may cast only one vote for each post.

Voting through web portal with appropriate security measures:



Voting through web portal with appropriate security measures shall stop at the date and time immediately before the start of the voting by way of secret ballot.

B) Counting of Votes polled and Declaration of Results :

The counting of votes polled shall be done by the Election Officer in the following matter :

Counting of votes polled by secret ballot shall be done immediately after the close of the inperson voting in the presence of the committee members and the candidates or their authorized representatives present in the General Body Meeting.

The Election officer shall count postal ballot in the GBM by opening the sealed cover.

Thereafter, the Election Officer shall count the votes polled through web portal with appropriate security measures.

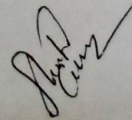
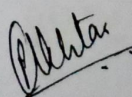
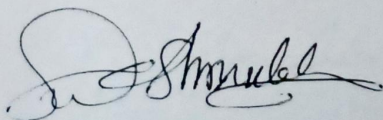
After counting of web based votes polled, the Election officer shall compile the result and announce them in the GBM. The result will be finally submitted in writing to the outgoing Secretary. The outgoing Secretary shall formally announce them as resolution in the General Body Meeting and shall be adopted as such. The Election Officer shall submit a report on the elections to the elected Secretary within a day thereafter.

C) Schedule of voting: Web polling shall be started not earlier than 15 days after the publication of final list of contesting candidates and end not earlier than 15 days thereafter. The web polling shall stop immediately before the start of voting through secret ballot.

D) Model Code of Conduct for candidates during elections: After the announcement of election schedule by the Election Officer, all the powers of the Executive committee shall cease to exist. Only normal executive functions and time bound matters shall be handled by Secretary and Treasurer. In extraordinary situations, the Executive committee can exercise its power in consultation with and after approval from Election Officer.

Election Officer shall give an opportunity to every candidate to host his manifesto on the website of the Association and to update it not more than five times. The Election Officer shall also give not more than five opportunities to every candidate to send his appeal through emails to the members of the General Body through the Association database of Alumni.

E) Redress of Election Complaints: The Executive committee shall set up a committee of the persons of impeccable integrity and impartiality in Constitution with Election Officer immediately after the announcement of Election Officer to hear complaints and representations from the candidates and other members of the General Body and issue advice to the Election Officer or a candidate or any other person connected with elections, as deemed appropriate. They should be employees of the



institute and not below the rank Associate Professor and should not be member of Association.

F) Un-filled Posts or Vacant posts : If any of the post of office bearer is not filled up during elections, or vacancy caused by resignation, protracted illness or illness or disability/ death of any member or office bearer, the Election Officer shall conduct election for the same within three months as per procedure mentioned above, Or, the said vacancy can be filled from remaining members through majority of votes.

I) Resignation by Members of Executive committee.

A member of the Executive committee may tender resignation to the President or Secretary which shall be placed before the Executive committee in it's meeting, who shall be competent to take decision in the matter. As soon resignation is accepted, the concerned member shall cease to hold the office.

G) Executive committee Member position falling vacant.

1. If office of any officer Bearers other than that of President and elected member of the Executive committee falls vacant after it has been filled, the Executive committee shall be competent to make appointment against the vacancy.
2. However, in case of office of President falling vacant due to any reason and the tenure left is more than a year; it shall be filled by way of an election as mentioned previously. In other circumstance, the Vice-President, who has got the higher votes in the election, shall be appointed as President for the remainder of the term. The Office of the Vice-President so falling vacant shall be filled up out of the elected members of the Executive committee. The resultant office of Member that has fallen vacant shall be filled by the Executive committee.

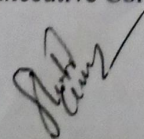
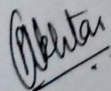
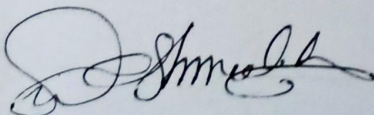
H) Appointment of Executive committee :

The General Body shall elect all the office bearers and other elected members of the Executive committee through elections, which shall be conducted as per the procedure laid down in the Bye-Laws of the Association.

I) Powers of the Executive committee :

For the purpose of implementing the decisions taken during it's tenure, the Executive committee shall be empowered to :

1. Create the required administrative infrastructure for the office of the Association at the Institute and/or at other locations,
2. Constitute various committees for the purpose of executing its responsibilities more efficiently, and
3. Exercise other powers as described in the By-Laws of the Association.
4. The affairs of the Association shall be managed by the Executive Committee.



Secretary and the President and at least two other members of the executive committee shall be from amongst the members who are residents of the city.

5. To enroll the member and to cancel the membership.
6. To appoint staff and to prepare it's service rules.

12. **DUTIES AND POWER OF THE EXECUTIVE COMMITTEE'S OFFICE BEARERS :**

a) **Patron :** All the matter of dispute shall be referred to the patron and his/her decision shall be final and binding on all parties.

b) **President,** He/ She shall preside over all the Meetings. He/she may allocate suitable responsibilities to other executive members.

He/ She may appoint working groups, sub-committees officer, clerk and such other subordinate in consultation with Secretary.

He/ She shall act on behalf of Association.

c) **Vice-President-** The Vice President shall assist the President in his/her official duties. In addition to his/her duties as a member of the Executive Committee, He/ She shall preside over Committee Meetings in the absence of the President.

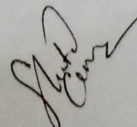
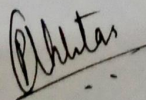
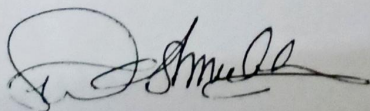
d) **Secretary** The Secretary shall attend to the day to day correspondence and communications to and from Association.

- Maintain and to write minutes of the meeting
- Maintain official record of the Association
- Be an ex-officio member of all the committees of Association.
- Maintain General Supervision over the office staff, and administration and general body by issuing notice.
- He/ She shall be responsible for calling meetings of the Executive Committee in consultation with the President.
- He/ She shall be responsible for filing of Annual Reports of Association with the Registrar of Societies after every audit report Annual and other Special General Meetings, Financial Statements with the Income Tax Officer, and such other statutory requirements.

e) **Joint Secretary**

- The Joint Secretary shall assist the Secretary in discharging his/her duties.
- He/ She shall carry out such other duties as may be assigned to her from time to time by the Executive Committee.
- He/ She shall assume charge as General Secretary in the absence of the Secretary.

f) **Treasurer**



- The Treasurer shall maintain then accounts of the Association.
- He /She will be an ex-officio member of all committees involving financial implications.
- Receive and hold all money paid to the Association for the use of the Association.
- He/ She shall be responsible for getting the audited Statements of Association prepared for presentation at the Annual General Meetings.
- Any other duties that may be entrusted by the managing committee from time to time.

13. EXECUTIVE COMMITTEE MEETING AND REQUISITION MEETING :

Executive Committee Meetings:

- Meetings of executive committee members shall be convened once in three months any there members of the executive committee may give requisition to the president to call a meeting of executive committee; it is called as requisition meeting called for special agenda of requisition.
- Quorum for the meeting of the executive committee and requisition meeting shall be one third of the members of executive. In abance of quorum the meeting shall be adjourned for 30 minutes and shall be convened thereafter for which no quorum is required.

General provisions regarding meeting

Seven day notice shall ordinarily be given for all meetings of the General Body/ Executive Committee. The Notice of the General Body Meeting shall be communicated electronically to all the members.

In the absence of the President, the Vice President shall preside over the meetings of the General Body/Executive Committee. In the absence of the President and Vice-President, a senior member of the executive committee shall preside over the meeting, All decisions shall be on the basis of majority of votes, In case of enquiry of votes, the President of the meeting shall have to cast additional vote.

14. POWERS AND DUTIES OF EXECUTIVE COMMITTEE :

The Executive Committee is the sole and Supreme Authority for all organizational matters, management and decisions etc. Executive Committees will have power to appoint and dissolve Sub-Committee for the proper management of the society as and when necessary. Executive Committee may check accounts of any sub-committee and it shall control all expenditure of the Society. The executive committee has power to grant and approved membership. The committee can expel any member & appoint any member. The executive committee shall have power to enroll to appoint staff, auditor, Chartered Accountant, Legal Advisor or any other professional.

FUND AND INCOME :

All investments of the funds of the Association including receipts of deposits and all deeds and documents relating to any of the properties of the Association, shall be kept for safe custody with the Secretary or with a bank as approved by the Executive committee.

1. Subject to the conditions, if any, the Secretary and Treasurer shall deal with and dispose of all properties, whether movable or immovable, and the income thereof in accordance with the direction of the Executive committee evidenced by a resolution and not otherwise.
2. Subject to the approval of the Executive committee evidenced by a resolution thereof, all documents whether relating to any immovable or movable property, whether made over to the Association or belonging to the Association including Agreements, Conveyances, Mortgages, Deeds of Gifts or leases shall be in the name of the Association and executed by the Secretary or any other office Bearer authorized by the Executive committee.
3. The Office Bearers shall be respectively chargeable only for such properties, money, funds, securities, or any other property as they shall respectively receive notwithstanding their signing any receipt for the sake of conformity and shall be answerable and accountable only for their own acts and defaults and not for those of any other members or any other banker, broker, auctioneer, agent or person with whom or into whose hands the money or securities of the Association may be deposited, for the insufficiency or deficiency or any funds or securities and for any other loss under the same, except when it happens through their own dishonesty or willful default respectively.
4. The Alumni Association amount can be used for publishing material for Alumni association.
5. Conducting programs for guidance of the students of "VSPM's COLLEGE OF PHYSIOTHERAPY" Alumni Association"
6. Conducting specific and community programs.
7. None of office bearers and members of the Executive committee shall be entitled to stipend, salary and pay from the Association. However, they shall be entitled to reimburse themselves or pay and discharge out of the funds of the Association expenses incurred and payment made by them in or about execution of the objectives of the Association or in relation thereto with the approval of the President.

16. PROVISION FOR OBJECTWISE EXPENDITURE :

The Association shall make expenditure as per the object of the Association or as per memorandum of association.

20. PROVISIONS FOR LOANS AND DEPOSITS :

The Society can borrow loan or deposits from trustees or any other persons or organization or bank or any financial institutions or bank or any financial institutions with the prior permission of the Joint Charity Commissioner, Nagpur. Before taking any loan & deposit it is necessary to resolved unanimously in the executive body meeting and general body meeting.



PROVISION FOR SALE OR PURCHASE OR LEASE OR EXCHANGE OF IMMOVABLE PROPERTY:

The association can sale or purchases or lease, or exchange any property. For sale, mortgage, gift, or exchange of the immovable property, with prior permission of the Joint Charity Commissioner, Nagpur, will be necessary. Before sale of the immovable property, it is necessary to resolved unanimously in the Executive body meeting and special general meeting.

18. BANK ACCOUNT :

The Association shall open account(s) in scheduled bank(s) or Nationalised Bank as decided by the Executive committee. All operations of such accounts shall be done jointly and severally by any two out of President, Secretary, Treasurer. The Bank (s) shall be authorized to honour all cheques bills, drafts etc. presented before them and to act upon their direction.

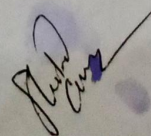
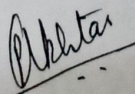
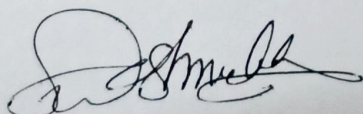
19. MEMBERSHIP REGISTER :

According to section 15 of Societies Registration Act, 1860, the list of members shall be kept in accordance with schedule VI, Rule 15 of the Societies Registration, Maharashtra Rules, 1971.

20. AMENDMENT TO THE RULES AND REGULATIONS :

The Executive committee as well as any member of the General Body may propose amendment to the constitution or By-Laws, which shall be decided as per procedure given in the By-Laws of the Association, by following the provisions of stutes of the relevant time.

1. Any amendment in Constitution and/or By-Laws of the association shall be made by General Body in its Extraordinary General Body Meeting (EGBM) or in it's Annual General Body Meeting (AGBM), if Executive committee proposes such amendment. Notwithstanding provision of any By-Law, amendment to Constitution and/or By-Laws shall require voting by minimum of one hundred Alumni and the motion shall deem to be passed if supported by a simple majority. In addition to voting by members present in the Extraordinary General Body Meeting (EGBM) or the Annual General Body Meeting (AGBM), a voting by the General Body of Alumni shall be done through web portal with appropriate security measures.
2. Notwithstanding the provisions of above By-Law(i), the trustees may provisionally amend any of the By-Laws, effective immediately upon approval by at least two third of the votes cast by the members in its meeting in which quorum shall be nine members. However, the provisional amendment should be brought to the General Body in accordance with the By-Law (1) above for approval or ratification by General Body within six months and before the end of the term of the Executive committee. All provisional amendments of By-Laws shall be notified to members of the general body immediately upon the decision of the Executive committee.



CHANGE IN THE NAME AND OBJECT OF THE SOCIETY:

The Name and Object of the Society or its amalgamation shall be done in accordance with the section 12 or 12-A of the societies Registration Act, 1860.

25.

DISSOLUTION:

1. Not less than two-third of the members of General Body in Extraordinary General Body Meeting (EGBM) shall determine whether the Association be dissolved, forthwith or at any further time agreed upon.
2. If on the dissolution of the Association, there remains after the satisfaction of its debts and liabilities, any property or funds, whatsoever, the same shall not be paid or distributed among the members of the Association or any of them but shall be given to a similar Association of the Alumni of the institute or the institutes, of VSPMAHE.

Indemnity:

Every member of the Executive committee shall be indemnified out of funds of the Association against all losses and expenses incurred in the bonafide discharge of his/her duties, except when it happens through his/her own willful neglect or dishonesty or malafide intention while discharging his/her duties or action resulting from willful disobedience of the Law, bad faith or gross negligence.

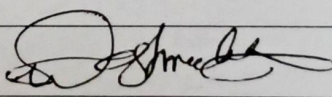
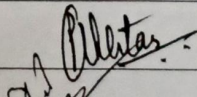
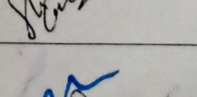
No member shall have more than one vote at any of the meetings of the Association or it's committee or sub-committee. However, in the meeting of the General Body, Executive committee or any committee or sub-committee, the President or Chairman shall have a casting vote.

An office Bearer, Elected member, Nominated Member and Ex-officio Member of the Executive committee shall be deemed to have vacated office if he/she is adjudicated or adjudged insolvent or is convicted by a Court of Law in any Country for any offence involving moral turpitude or becomes of unsound mind or physically unfit or unable to act as such. The office so fallen vacant shall be filled up in accordance with By-Law 14.

C E R T I F I C A T E

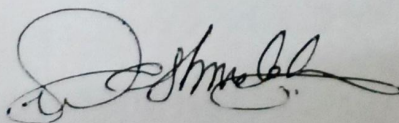
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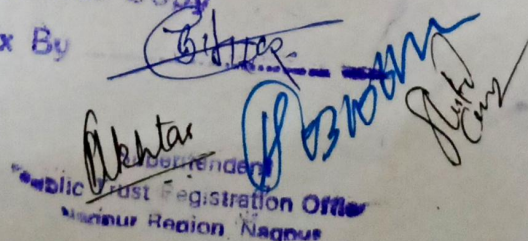
"ALUMNI ASSOCIATION OF VSPM'S COLLEGE OF PHYSIOTHERAPY, NAGPUR"

N	Name in Full	Designation	Signature
0			
1	<i>Dr. Abhijeet A. Deshmukh</i>	President	
2	<i>Dr. Pooja Busaina Akhtar</i>	Vice President	
3	<i>Dr. Shwetal Shriprakash Gupta</i>	Vice President	

Place : Nagpur

Date : 31/3/2021



Notarized to be
Xerox True Copy
Xerox By

Public Trust Registration Office
Nagpur Region, Nagpur